Youth Worker
Job Description and Personal Specification

Job description

1. **What is the overall purpose of the role?**

   Promoting the personal, educational, creative and social developments of young people, helping them reach their full potential. Helping to hold a safe and supportive environment where young people learn to:
   - treat themselves and others with kindness and respect
   - discover exciting new ideas and activities they are unlikely to experience anywhere else
   - laugh, learn, experiment, make mistakes and thrive
   - grow into motivated, positive, resilient and caring citizens

2. **Key activities and responsibilities**

   - Welcoming young people into the building, ensuring everything is running smoothly and supporting young people engaging with the activities
   - Delivering a drop in session for example organising games, positive activities and conversations, taking accountability for security and safe working within the youth sessions
   - Supporting the delivery of creative and partnership projects
   - Having conversations with young people, identifying issues affecting them and how their needs can be met
   - Mentoring, coaching and supporting individuals, encouraging young people to develop their self-awareness, independence and individuality
   - Identifying where targeted youth support is needed and facilitate referrals and connections
   - Helping ensure that all evidence of projects are properly documented, and that work is evaluated and reported in accordance with contractual commitments
   - Keeping registers, writing evaluation reports and inputting data into our management information system
   - Taking part in outreach activities, both independently and in partnership with other services
   - Developing and building strong community relationships with external stakeholders ie schools and colleges, and developing relationships with youth networks in Islington
   - Staying informed on legislation, local and national issues, and best practice in youth work
   - Ensuring child protection procedures are followed and that the safeguarding of young people is paramount
   - Carry out all duties in accordance with Isledon Arts’ policies on Health and Safety, Child Protection and Data Protection, and with relevant legislation
• Act as a role model for young people, inspiring them to engage in the services and understand and appreciate the role of youth work as a career opportunity
• Any other duties appropriate to the post as directed by Isledon Arts

Person Specification

3 You are
• Friendly, cheerful, positive and self-driven, able to work independently and as part of a team

4 Education, qualifications or experience
• Level 2 JNC or relevant youth work experience
• Experience of working with children and/or young people in an inner city environment
• Experience of organising small scale events or coordinating projects is desirable

5 Knowledge, skills and abilities
• Excellent communication skills, with the ability to quickly establish positive relationships with young people and motivate them to participate in activities and events
• Good organisational and administration skills with proficiency in Microsoft Office
• Understanding and appreciation of the importance of monitoring and evaluation in a youth work setting
• Politically and creatively aware and ‘plugged in’ to emerging youth sub-culture
• Positive about embracing challenge and change, open to experimenting, new ideas, reflective practice and working with other organisations in a spirit of partnership
• Ability to prioritise effectively and enjoy multi-tasking in a busy environment
• A believer in strongly supportive environments, sharing and being open with colleagues
• A working understanding of safeguarding children and young people and how to maintain appropriate professional boundaries
• A working understanding of equality and diversity with the ability to challenge discriminatory behaviour